



PUBLIC INTEREST LAW CENTER OF PHILADELPHIA

AFFILIATED WITH THE LAWYERS COMMITTEE FOR CIVIL RIGHTS UNDER LAW

School year internships for College and Law School Students

The Law Center offers rewarding, meaningful work through its program of unpaid internships for college and law school students during the school year. We seek individuals who have a demonstrated interest in social justice and who can commit to a regular schedule of work for at least 10-20 hours a week during the fall or spring semester. Our interns have “hands on” experience on a variety of tasks.

Our interns have the opportunity to: attend court and hearings to observe the process, sit in on client meetings with lawyers, interface with our lawyers who are experts in civil rights litigation, understand the use of public policy in shaping justice, and learn the history and role of the Law Center in the civil rights arena.

Typical assignments and responsibilities include:

Law students (We prefer 2Ls but will consider 1Ls):

- research and summarize cases
- read and summarize transcripts from depositions or hearings
- legal research on a variety of civil rights issues and legal procedures
- draft appellate court briefs
- assist in responding to discovery in racial discrimination cases
- prepare attorney fee petitions
- interview prospective witnesses.

College students:

- research policies and practices of various public entities
- attend legislative meetings to obtain information
- assist with computerized information research
- prepare charts and graphs on a variety of topics
- summarize transcripts

Applications for the fall semester (September through December) must be received by September 7th.

Applications for the spring semester (January through May) must be received by January 8th.

We will have no more than four interns per semester and this is a competitive process.

To apply, submit a letter, resume and description of your interest in public interest law to, Jennifer R. Clarke, Executive Director, Public Interest Law Center of Philadelphia, United Way Building, 1709 Benjamin Franklin Parkway, Second Floor, Philadelphia, PA 19103. jclarke@pilcop.org